

Secretary Report (September 2020):

I took over the role as Secretary again, during lock down, from Louise Locke to start the process of re-registering the club for the new season.

We now have around 140 members in the club.

7 Ambassador Saturday League teams competing.

2 Development teams (U7s and U8 Girls).

A successful season for two senior teams in the ESL.

Due to time and the level of commitment needed to complete this role I have decided to stand down as Secretary and advised the committee on 30th July 2020. I will remain the registered Secretary for the Senior Teams for the purpose of the Sunday League correspondence moving forward but will liaise with the incoming Secretary who will ascertain the registration control of all players and all secretarial duties attached to the juniors. To conclude my duties, we have all children and adult players registered and all teams registered with the FA and Leagues for this season. The role will only require registration of new players joining the club and the general duties required for the club to operate (eg. liaising with the league over meetings, forwarding correspondence to club members etc.)

Action for incoming secretary:

Set up a secretary email address on gmail

Inform the Ambassador league of the change in appointment

Inform the FA of the change in appointment to get attached to the Whole Game System

Complete any necessary Safeguarding training to use the WGS

Get set up on ClassForKids

Gain access to the Club Website for editing